



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Overview and Scrutiny Committee

Date: **Monday 19 September 2016**

Time: **5.30 pm**

Place: **Reception Room**

For any further information please contact:

Helen Lee

Elections and Members' Services Officer

0115 901 3894

Overview and Scrutiny Committee

Membership

Chair Councillor Meredith Lawrence

Vice-Chair Councillor Gary Gregory

Councillor Bruce Andrews
Councillor Sandra Barnes
Councillor Tammy Bisset
Councillor Kevin Doyle
Councillor Roxanne Ellis
Councillor Paul Feeney
Councillor Helen Greensmith
Councillor Marje Paling
Councillor Stephen Poole
Councillor Alex Scroggie
Councillor John Truscott

AGENDA

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Reports and Notices to the Chair of the Overview and Scrutiny Committee under Contract Standing orders.
- 9 Any other item which the Chair considers urgent.**

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MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 27 June 2016

Councillor Meredith Lawrence (Chair)

Councillor Gary Gregory
Councillor Bruce Andrews
Councillor Sandra Barnes
Councillor Kevin Doyle
Councillor Paul Feeney

Councillor Helen Greensmith
Councillor Marje Paling
Councillor Stephen Poole
Councillor John Truscott

Apologies for absence: Councillor Tammy Bisset

Officers in Attendance: Helen Barrington, Andy Hardy, David Popple, Helen Lee.

Guests in Attendance Councillors John Clarke, Michael Payne, Barbara Miller and Andrew Ellwood.

119 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Councillor Tammy Bisset.

120 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 APRIL 2016

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

121 DECLARATION OF INTERESTS.

None.

122 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE.

Councillors Clarke and Payne attended the committee to answer a range of questions, itemised below, that Members had submitted in advance of the meeting.

Questions addressed to Councillor Clarke

I. Could you please provide the committee with a breakdown of the budget for the construction and enhancement of Gedling Country Park?

Councillor Clarke provided an overview of current developments taking place, and a breakdown of current expenditure for Gedling Country Park. He outlined how the park had evolved from the former Gedling Colliery into a 240 acre public recreational green space. The park was brought about in 2013/14 when the authority signed a lease with the Harworth Estates (the land owners) to develop the site. Since February 2014 major developments have included the installation of new footpaths, making safe the old colliery drainage works and manholes, installation of boundary fencing and engineering works to maintain the main header wall on the Ouse Dyke, enabling efficient drainage of the site. A new access road and car park for Spring Lane completed the development for public access. A new temporary toilet block will be sited next to the car park on Spring Lane and in August/September a new children's play facility will be installed. Councillor Clarke explained that the funding for the park was provided through a range of sources, the Homes and Communities Agency, Growth Point Funding, Public Realms Funding from Gedling Homes and Section 106 Open Space Funding from local developers. The breakdown for the budget is:

Gedling Country Park

	£
Total Budget for Scheme 2012/13 - 2016/17	1,229,000.00
Actual Expenditure to 31/03/16	944,802.48
Funded by:	
S106 Contributions	671,553.41
Anesco Contribution	23,249.07
Growth Point Grant	250,000.00
	944,802.48

Budget 2016/17 (Carry Forward from 2015/16)	284,200.00
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Funded by:

Harworth Capital Receipt	200,000.00
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S106	84,200.00
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284,200.00

Gedling Country Park Visitors Centre

Budget 2016/17	900,000.00
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Funded by:

Revenue Contribution	500,000.00
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Borrowing	400,000.00
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900,000.00

Members requested information regarding the catering facilities and the visitor centre. Some of this information is commercially sensitive and still under consultation, Members were informed that the visitor centre would be fully accessible by the people with a disability. It is hoped that in the future there will be a contribution from the Heritage Lottery towards some of the initiatives in the park.

II. What progress has been made on the combined authority bid?

Initially 19 authorities were working together to take forward this bid. Since developing the bid a number of authorities have withdrawn. Erewash Borough and Amber Valley District are now uncertain about the bid, Bassetlaw District Council are looking towards inclusion in a deal in the Sheffield region. It is envisaged that there are now 13 authorities to take the bid forward.

III. Could you outline the benefits of having Gedling Borough Council Members who are also County Councillors?

Councillor Clark told Members that it gave Gedling Borough influence when decisions were taken by the County Council that affected the borough. It enables Gedling Members, on the County Council, to get to know what is happening that could affect residents of the borough, and enables members to lobby on residents behalf and meet officers. Benefits include a Gedling representative on the Joint County/City Health Scrutiny Committee, and it is especially useful when road safety, community safety and environmental issues, for example flooding, arise. Connections made at the County Council have been very helpful when taking forward the Country Park and the Gedling Access Road.

IV. Can you please give me an update regarding the Country Park?

This had been covered in the answer to question I.

Questions addressed to Councillor Payne

I. What progress is being made in the identification of options for a customer contact point in Carlton and the surrounding areas, (*recognising that the 5% progress could have changed in Quarter 4*)?

Members were informed that a report was scheduled to go to Cabinet 28th April 2016 but was held back, on the day the papers were due to go out, because the agreement with the Police became uncertain and, without their commitment, the basis on which to go forward would change operationally and financially. The Police, had after initially, after agreeing everything with the Council, effectively 'pulled out' so that they could consider 'other options', possibly co-location with Carlton Fire Station. The Police have now received cost information for the Fire Station option and have updated their business case to include the additional option. The revised business case is now out for consultation and will be discussed at the next Transformation Board on the 13th July

and Force Executive Board on the 18th July. Location at the St Georges Centre is still the recommended option.

The report set out proposals to establish a customer facing outreach hub at St George's Centre in Netherfield and to establish the necessary budgets and authorise officers to progress arrangements.

Continual dialogue, at chief officer level, is attempting to bring the matter to point where it can proceed, ideally in partnership with the Police.

However, should the Police choose another option the Council needs to go ahead on some sort of basis without the Police as a primary partner.

II. What progress has been made to improve Civic Centre face to face reception arrangements?

Options in support of improving the physical appearance of the reception were set out for consideration in December 2015. The report included cost options that ranged from approx. £40k to £90k. Subsequently, following the departure of Gedling Homes, the Council has utilised the reception space left to deliver the Taxi Licence Service; this has reduced the footfall to the main reception area and improved customer service for the Taxi Drivers. The 'customer journey and experience' are part of the deliberations regarding the improvements, using the old Gedling Homes reception space has contributed to that strand.

In addition, the DWP, Arnold Job Centre, who are co-located at the Civic Centre, have approached the Council with a view to changing the reception Service. Whilst their preferred outcome might be to remove or reduce the current reception arrangements, this is potentially not the Councils ideal position. Before any major expenditure is incurred, there will be consideration of alternative options, members of the public still like a 'face to face service and, although the internet is a useful channel of communication; if Gedling Borough is to provide 'caring services' reception services need to continue.

Members were reminded about the closing date for the consultation for the Local Planning Document. Should members of the public need assistance completing the consultation officers were available to assist.

Future Portfolio Holder Attendance

Members were informed that Councillor P Barnes, Portfolio Holder for the Environment would be attending the next meeting on the 19th September. Members would be contacted nearer the date to identify areas for examination.

RESOLVED:

To note the information and thank Councillors Clarke and Payne for attending the Committee.

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COUNCIL PLAN 2015/16: OVERVIEW OF QUARTER 4 AND YEAR END.

The Director of Organisational Development and Democratic Services, Helen Barrington, informed the committee of the position against improvement for the action and performance indicators for the 2015/2016 Gedling Plan, which were discussed by Cabinet on the 16th June.

She observed that the Performance figures are just part of a range of mechanisms used to judge how well the Council is performing. Complaints and compliments received are also considered, from which numbers and trends are identified, 2015/16 there were fewer complaints, and an increase in compliments. Information gathered in the yearly Gedling Conversation and the Gedling Satisfaction Survey is also analysed, this year comments were generally positive. One area highlighted to be of particular concern is the decrease in satisfaction with street cleansing. This had a target of 75% but only reached 57%; there has been no decrease in street cleaning processes or timetable. However, the County Council has cutback grass mowing and weeding, which will have a detrimental effect on the appearance neighbourhoods, and it may be this is what has led to the decrease in satisfaction. The Staff Satisfaction Survey was also positive, apart from issues relating to pay, staff felt they had clear objectives and knew what they were

expected to do. 78% of staff members felt they could make a positive difference to people's lives.

Year-end performance figures include 20 indicators were on target, 16 were above target, 7 were slightly behind and 16 missed the target. Any actions not met will be carried over to this year. Areas of real concern include processing of planning applications, housing availability, fly tipping and visits to leisure centres. Members raised the following issues:

- I. The need to raise awareness of what Gedling Borough is responsible for, particularly in relation to the reduction in grass cutting on highways
- II. Non removal of bins after collection day also seen affects the appearance of roads. There has recently been new legislation passed, whereby a fixed penalty notice can be issued.
- III. Recycling of household waste. Members were reminded that the authority only collects waste, the disposal is the responsibility of the County Council, and that the contract does not allow for a widening of the variety of items that can be recycled. Members requested a visit to the recycling plant is arranged.
- IV. The challenges presented by the time scales for the processing of planning applications were also discussed.

RESOLVED:

To note the report.

124 SCRUTINY WORK PROGRAMME

Councillor Call for Action

Members were updated on the progress of the Councillor Call for Action.

Scrutiny Reviews 2014/15

Transport Links to and Within Gedling Borough

Members noted the update from the Youth Council.

Scrutiny Reviews 2015/16

The Bonington Theatre

Members were provided with a response to the recommendations arising from the report. Andy Hardy, Service Manager Leisure and David Popple, Theatre Manager attended the meeting to discuss the recommendations.

The Obesity Review

The final report and recommendations were discussed and it was agreed that the report would be submitted to the August Cabinet.

Scrutiny work programme

The continuation of the rolling programme of attendance by Portfolio Holders was discussed and it was agreed that this should continue. Suggestions for review were requested. It was decided that it was too early to examine the implications of the withdrawal from the EU, but this could be considered for review at a later date. It was agreed that the wider membership should also be able to make suggestions; these will be considered at the September meeting.

RESOLVED:

- I. To note the information from the Youth Council regarding the Transport Links to and Within Gedling Borough
- II. To note the Cabinet response to the Bonington Theatre scrutiny working group recommendations
- III. To agree the Obesity Working Group Report
- IV. To take forward a rolling programme of holding portfolio holders to account, as part of the scrutiny work programme 2016/17.
- V. To contact the wider membership of the council to request suggestions for review.

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ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.45 pm

Signed by Chair:
Date:

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Report to: Overview and Scrutiny Committee

Subject: Programme of Portfolio Holder Attendance

Date: 19 September 2016

Author: Members' Services Officer

1. PURPOSE OF THE REPORT

To consider the areas of responsibility of the Portfolio Holder for Environment, Councillor Peter Barnes, as part of the rolling programme of Portfolio Holder attendance.

2. BACKGROUND

At the 20th July 2015 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each Portfolio for examination, would be identified, and questions for Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself. Non-executive members are also invited to submit questions for the Portfolio Holder.

3. 2016/2017 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

Areas of responsibility within the Environment Portfolio include:

- Waste Management.
- Street cleaning.
- Maintenance and development of parks, open spaces, cemeteries and allotments.
- Energy management and sustainability.

A customised report detailing performance outcomes for Q1 for the above Portfolio is attached at **Appendix 1**.

3.1 Questions received in advance from Members

The following question has been submitted in advance from Members:

Quarter 1 Performance report 2016/17

- **NI 191 Residual household waste per household in Kg**
What is the average target of similar authorities, and what is meant by the target being described as "challenging" in the year end performance report?
- **NI 195a. Percentage of streets with unacceptable levels of litter.**
Can you define "unacceptable"? What are the criteria? Is the amount of litter measured? If so how?
- **LI 133. Number of fly tipping incidents reported to Gedling Borough Council.**
Have any work initiatives or strategy been planned to halt this increase. If the registration of vehicles at recycling centres increases incidents what measures will be put in place to mitigate the anticipated increase in fly tipping.
- **LI 346 Percentage of fly tipping incidents removed within 4 working days.**
Why has the target been changed from 2 working days (last year's indicator target) to 4 this year? The Note in the year end performance report mentions "....the service has been re-engineered...." Can you elaborate?

Annual Indicators included in the 2015/16 Year End Report

- **LI 249 Reduce carbon emissions from Council estate.**
As the target appears to be very low, what is the average target of similar authorities and is anything being done to increase Gedling's performance?

- **LI 316 Amount of electricity generated from renewable energy for use in the Council's own estate.**

The target is very low, is anything being done to increase Gedling's performance?

Indicators included in the 2015/16 Year End Report measured as part of the two yearly resident's survey

- **LI 020. Percentage of residents satisfied with parks and open spaces.**

How is resident's satisfaction measured?

- **LI 042. Percentage of survey respondents satisfied with street cleansing**

Please expand and elucidate on the following?

- What programme of actions?
- Can we have access and sight of the geographical analysis?
- What form will" communication with residents" take?
- How will the "partnership" with Notts. County Council work in practice?

4. FUTURE PORTFOLIO HOLDER ATTENDENCE

Councillor Henry Wheeler, Portfolio Holder for Housing, Health and Wellbeing, will be attending the next meeting of the committee to give Members the opportunity to examine areas within his Portfolio.

This includes:

- Leisure centres and sports development
- Health promotion and development
- Bonington Theatre
- Homelessness and Housing needs
- Housing and Council Tax benefits
- Liaison with Public Health and Clinical Commissioning Group

A customised report detailing performance outcomes for Q1 for the above Portfolio is attached at **Appendix 2** to assist Members' identify areas for consideration.

Members are asked to consider which service areas they would like to examine in this Portfolio. If they have any specific issues they would like Councillor Wheeler to address Members are requested to submit questions in advance of the meeting.

5. RECOMMENDATION

It is recommended that Members:

- Consider, ask questions and comment on the information provided
- Thank Councillor Barnes and other guests for their attendance
- Identify areas in the Housing, Health and Wellbeing Portfolio for examination at the November meeting.

APPENDICIES

Appendix 1: Q1 Environment

Appendix 2: Q1 Housing, Health and Wellbeing

Quarter 1 Performance Report

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

Portfolio Owners Environment

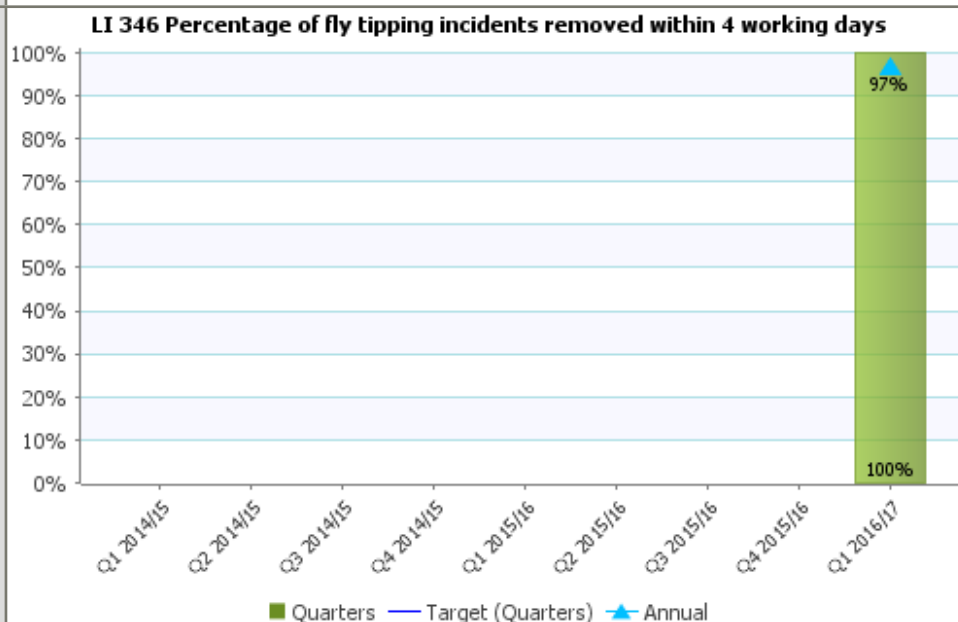
Indicators

LI 346 Percentage of fly tipping incidents removed within 4 working days

Managed By	Melvyn Cryer	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
100%	97%	N/A New indicator	N/A New indicator

Latest Note




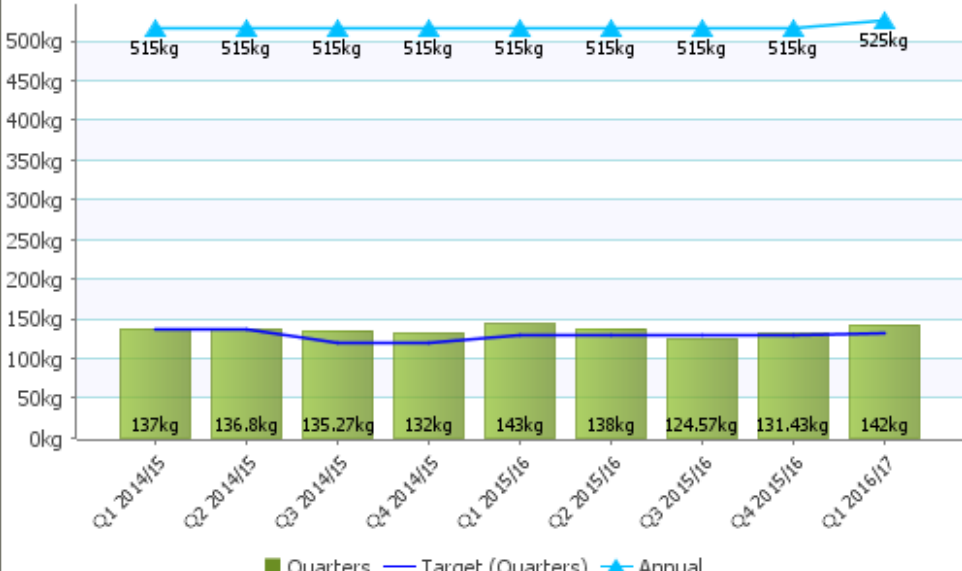
Performance against target








NI 192 Percentage of household waste sent for reuse, recycling and composting																																											
Managed By	Caroline McKenzie	Status	✓																																								
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
39.00%	39.00%	↑	↑																																								
Latest Note																																											
Performance against target	<p>NI 192 Percentage of household waste sent for reuse, recycling and composting</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (%)</th> <th>Target (Quarters) (%)</th> <th>Annual (%)</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>39.53%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q2 2014/15</td> <td>40.01%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q3 2014/15</td> <td>40.21%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q4 2014/15</td> <td>34.07%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q1 2015/16</td> <td>38.00%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q2 2015/16</td> <td>39.00%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q3 2015/16</td> <td>38.48%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q4 2015/16</td> <td>37.57%</td> <td>41.00%</td> <td>41.00%</td> </tr> <tr> <td>Q1 2016/17</td> <td>39.00%</td> <td>41.00%</td> <td>39.00%</td> </tr> </tbody> </table> <p>■ Quarters — Target (Quarters) ▲ Annual</p>			Quarter	Quarters (%)	Target (Quarters) (%)	Annual (%)	Q1 2014/15	39.53%	41.00%	41.00%	Q2 2014/15	40.01%	41.00%	41.00%	Q3 2014/15	40.21%	41.00%	41.00%	Q4 2014/15	34.07%	41.00%	41.00%	Q1 2015/16	38.00%	41.00%	41.00%	Q2 2015/16	39.00%	41.00%	41.00%	Q3 2015/16	38.48%	41.00%	41.00%	Q4 2015/16	37.57%	41.00%	41.00%	Q1 2016/17	39.00%	41.00%	39.00%
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NI 195a Percentage of streets with unacceptable levels of litter																							
Managed By	Melvyn Cryer	Status																					
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																				
0%	2%																						
Latest Note																							
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LI 133 Number of fly tipping incidents reported to Gedling Borough Council																																											
Managed By	Melvyn Cryer	Status	▲																																								
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
476	455	▲	▼																																								
Latest Note	<p>Whilst the indicator is behind target in quarter 1, there is an improvement on quarter 4. The Council continues to remove a higher than usual number of fly-tips, so officers are focusing on how best to prevent them happening in the first place. While there are some patterns, for example certain 'hot-spot' locations, the often random nature of fly-tipping makes it extremely difficult to prevent. There have been two successful high profile GBC prosecutions and it is hoped that this will send a strong message out that this type of criminal behaviour is not and will not be tolerated.</p> <p>Nottinghamshire County Council continues to run its initiative to make sure only those allowed to use their recycling centres do so, which means that residents must register their vehicles first before they arrive at recycling centres otherwise they will be turned away. This initiative may lead to a further increase in fly-tipping. The situation is being monitored to ascertain whether it has an impact on the number of fly tipping incidents.</p>																																										
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NI 191 Residual household waste per household in Kg																																											
Managed By	Caroline McKenzie	Status																																									
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
142kg	131.25kg																																										
Latest Note	In line with national and local trends of increased residual waste which includes bulky waste and street cleansing. 1st 2 quarters are generally high due to approximately 15-20% of garden waste being put in black bin. Will continue to promote garden waste scheme and look to incentivize membership when new vehicle arrives in August.																																										
Performance against target	<p>NI 191 Residual household waste per household in Kg</p>  <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (kg)</th> <th>Target (Quarters) (kg)</th> <th>Annual (kg)</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>137kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q2 2014/15</td> <td>136.8kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q3 2014/15</td> <td>135.27kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q4 2014/15</td> <td>132kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q1 2015/16</td> <td>143kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q2 2015/16</td> <td>138kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q3 2015/16</td> <td>124.57kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q4 2015/16</td> <td>131.43kg</td> <td>135kg</td> <td>515kg</td> </tr> <tr> <td>Q1 2016/17</td> <td>142kg</td> <td>135kg</td> <td>525kg</td> </tr> </tbody> </table> <p>■ Quarters — Target (Quarters) ▲ Annual</p>			Quarter	Quarters (kg)	Target (Quarters) (kg)	Annual (kg)	Q1 2014/15	137kg	135kg	515kg	Q2 2014/15	136.8kg	135kg	515kg	Q3 2014/15	135.27kg	135kg	515kg	Q4 2014/15	132kg	135kg	515kg	Q1 2015/16	143kg	135kg	515kg	Q2 2015/16	138kg	135kg	515kg	Q3 2015/16	124.57kg	135kg	515kg	Q4 2015/16	131.43kg	135kg	515kg	Q1 2016/17	142kg	135kg	525kg
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Actions

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed




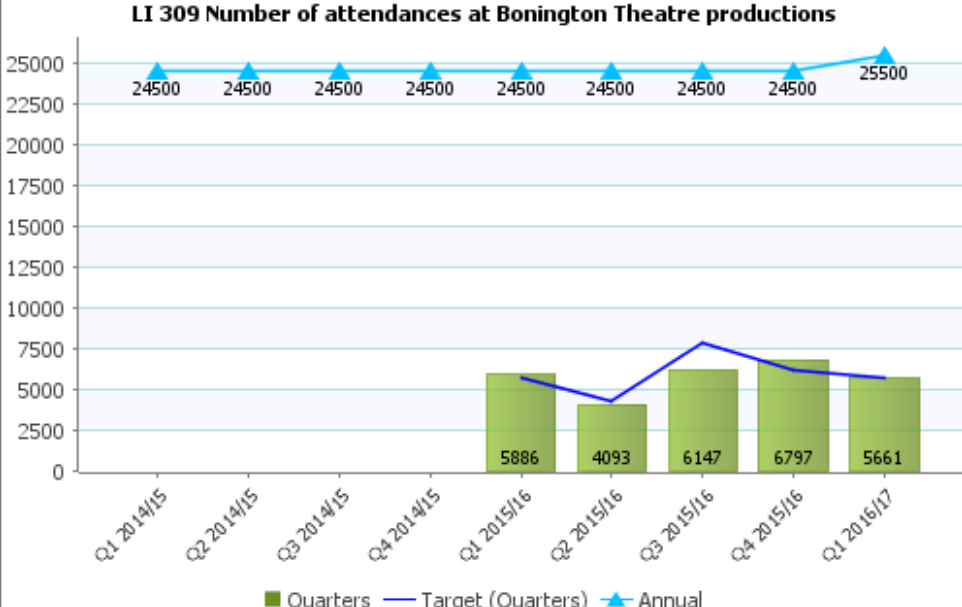
Title	Managed By	Status	Completion Date	Progress Bar	Notes
Raise the profile of the Love Where You Live campaign to educate residents and reduce incidents of environmental crime.	Melvyn Cryer		31-Aug-2017	<div><div></div>0%</div>	
Review and Implement the Parks and Green Spaces Strategy	Melvyn Cryer		31-Mar-2017	<div><div></div>13%</div>	
Create additional facilities at Gedling Country Park including play area and a visitor's centre	Mike Hill		31-Mar-2019	<div><div></div>26%</div>	
Encourage households and businesses to reduce, re-use and recycle more of their waste	Caroline McKenzie		31-Mar-2017	<div><div></div>8%</div>	
Provide a bulky waste amnesty	Caroline McKenzie		31-Mar-2019	<div><div></div>0%</div>	
Provide an additional waste collection over the Christmas period	Caroline McKenzie		31-Mar-2019	<div><div></div>0%</div>	

Quarter 1 indicator report

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

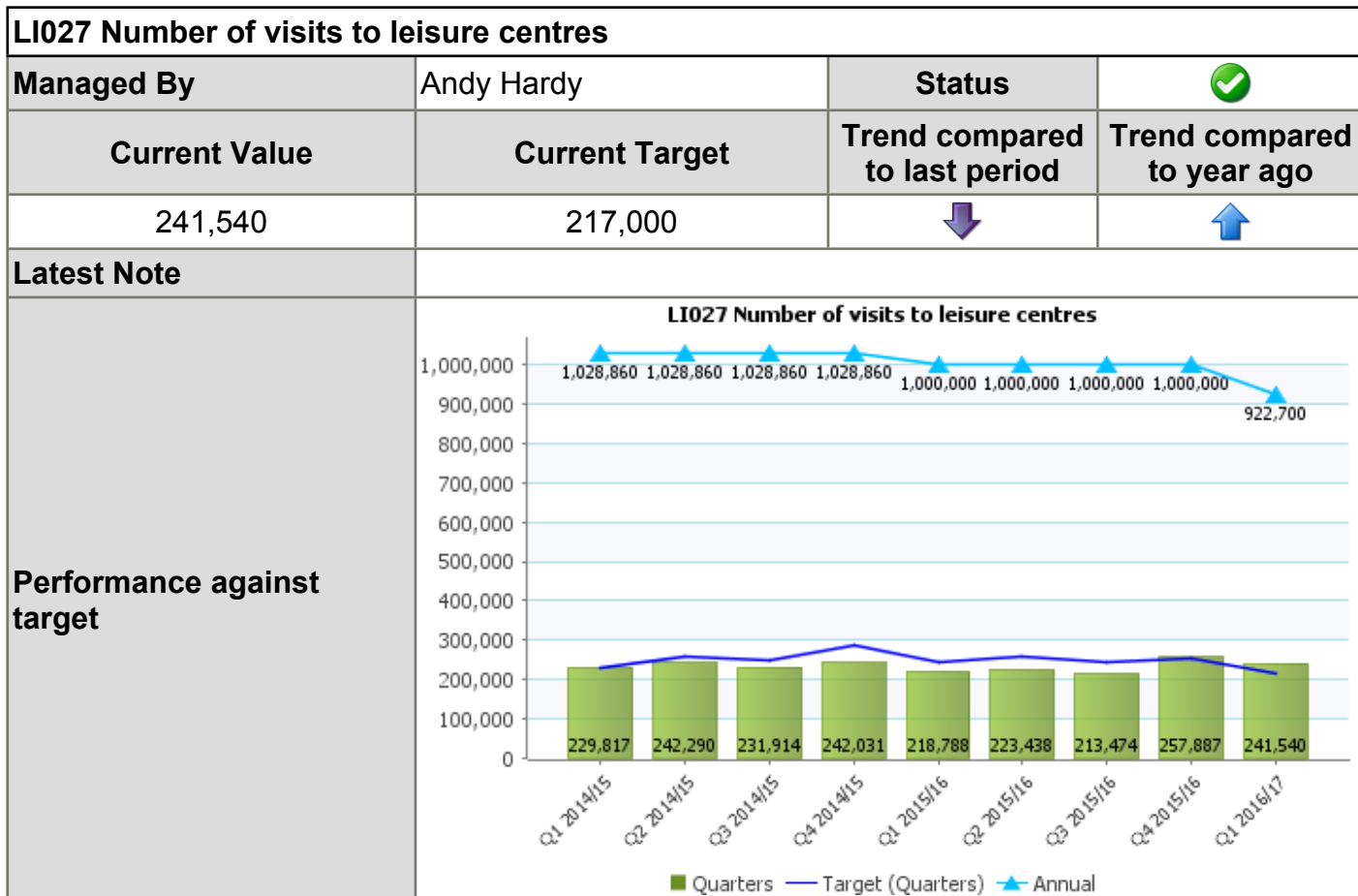
Portfolio Owners Housing, Health and Wellbeing Portfolio

Indicator




LI 309 Number of attendances at Bonington Theatre productions			
Managed By	Andy Hardy	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
5661	5700		
Latest Note	<p>LI 309 Number of attendances at Bonington Theatre productions</p>  <p>Performance against target</p>		

LI 310 Number of theatre events/shows taking place at the Bonington Theatre																																											
Managed By	Andy Hardy	Status	✓																																								
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
134	97	↑	↑																																								
Latest Note																																											
Performance against target	<p>LI 310 Number of theatre events/shows taking place at the Bonington Theatre</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (Actual)</th> <th>Target (Quarters)</th> <th>Annual</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>-</td> <td>-</td> <td>210</td> </tr> <tr> <td>Q2 2014/15</td> <td>-</td> <td>-</td> <td>210</td> </tr> <tr> <td>Q3 2014/15</td> <td>-</td> <td>-</td> <td>210</td> </tr> <tr> <td>Q4 2014/15</td> <td>-</td> <td>-</td> <td>210</td> </tr> <tr> <td>Q1 2015/16</td> <td>131</td> <td>~60</td> <td>210</td> </tr> <tr> <td>Q2 2015/16</td> <td>93</td> <td>~40</td> <td>210</td> </tr> <tr> <td>Q3 2015/16</td> <td>100</td> <td>~65</td> <td>210</td> </tr> <tr> <td>Q4 2015/16</td> <td>121</td> <td>~50</td> <td>210</td> </tr> <tr> <td>Q1 2016/17</td> <td>134</td> <td>~100</td> <td>400</td> </tr> </tbody> </table> <p>■ Quarters — Target (Quarters) ▲ Annual</p>			Quarter	Quarters (Actual)	Target (Quarters)	Annual	Q1 2014/15	-	-	210	Q2 2014/15	-	-	210	Q3 2014/15	-	-	210	Q4 2014/15	-	-	210	Q1 2015/16	131	~60	210	Q2 2015/16	93	~40	210	Q3 2015/16	100	~65	210	Q4 2015/16	121	~50	210	Q1 2016/17	134	~100	400
Quarter	Quarters (Actual)	Target (Quarters)	Annual																																								
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LI 310c Number of cinema shows taking place at the Bonington Theatre																																											
Managed By	Andy Hardy	Status	✓																																								
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
54	24	N/A New indicator	N/A New indicator																																								
Latest Note																																											
Performance against target	<p>LI 310c Number of cinema shows taking place at the Bonington Theatre</p> <table border="1"> <caption>Performance against target data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> <th>Target (Quarters)</th> <th>Annual</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q2 2014/15</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q3 2014/15</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q4 2014/15</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q1 2015/16</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q2 2015/16</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q3 2015/16</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q4 2015/16</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Q1 2016/17</td> <td>54</td> <td>100</td> <td>-</td> </tr> </tbody> </table>			Quarter	Value	Target (Quarters)	Annual	Q1 2014/15	-	-	-	Q2 2014/15	-	-	-	Q3 2014/15	-	-	-	Q4 2014/15	-	-	-	Q1 2015/16	-	-	-	Q2 2015/16	-	-	-	Q3 2015/16	-	-	-	Q4 2015/16	-	-	-	Q1 2016/17	54	100	-
Quarter	Value	Target (Quarters)	Annual																																								
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Q1 2016/17	54	100	-																																								



LI046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation

Managed By	Alison Bennett	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
49	63		

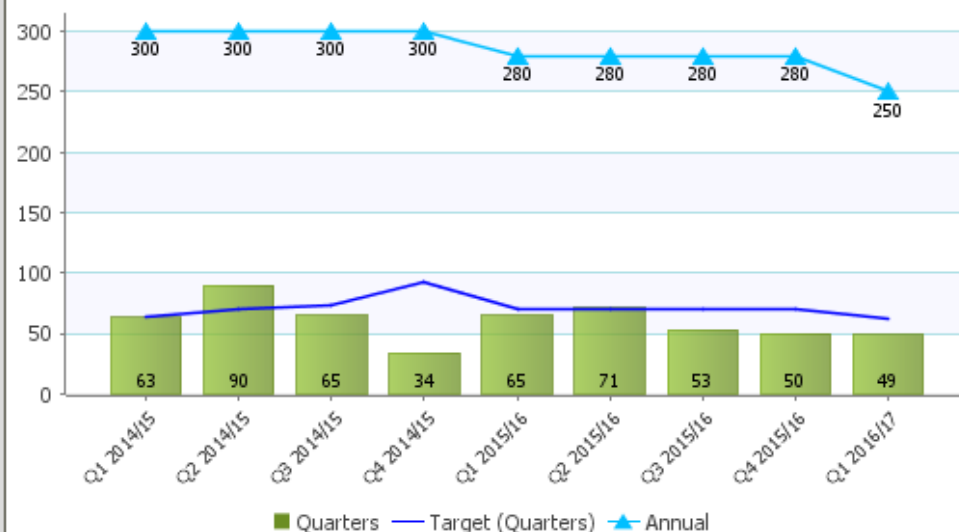
Latest Note




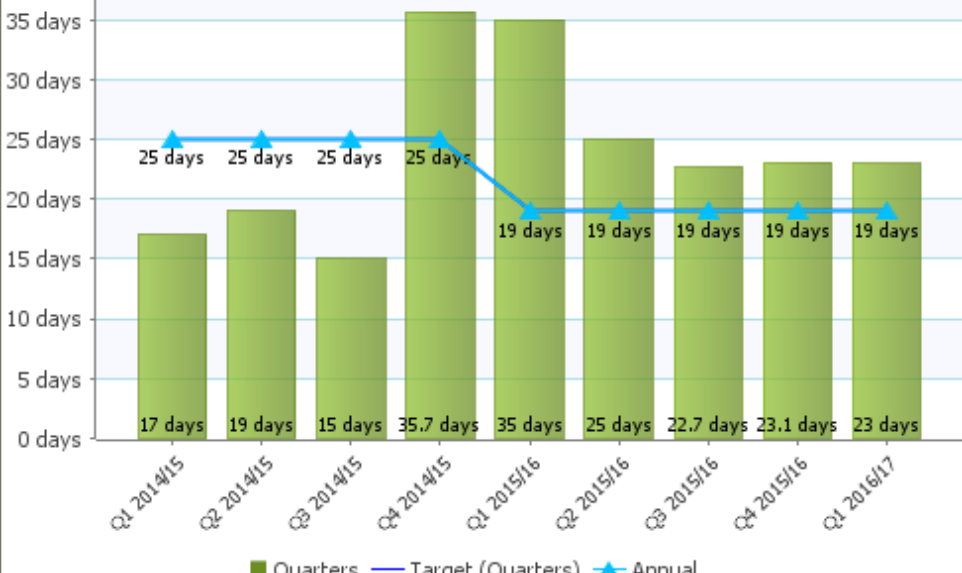
The under performance in terms of the number of homeless pretentions relates mainly to the changes in the housing market i.e. lack of affordable properties, increases in both the need levels and complexity of cases, and the impact of significant staff sickness.




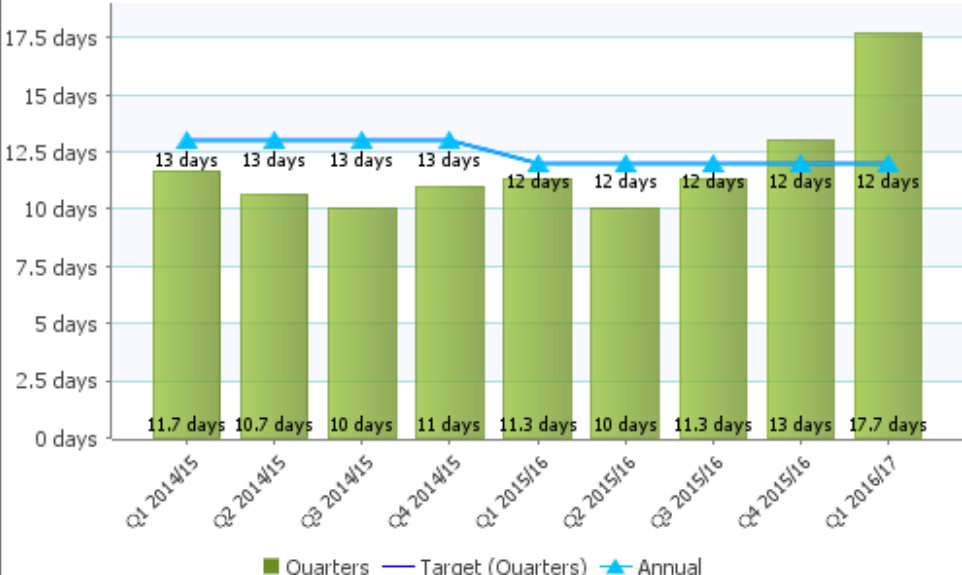
The team are now fully staffed and with the focus returning onto prevention. In addition the social rent properties at both The Grove and on Dunstan Street will be available in the next quarter, which is a further resource to prevent homeless

Performance against target




LI046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation



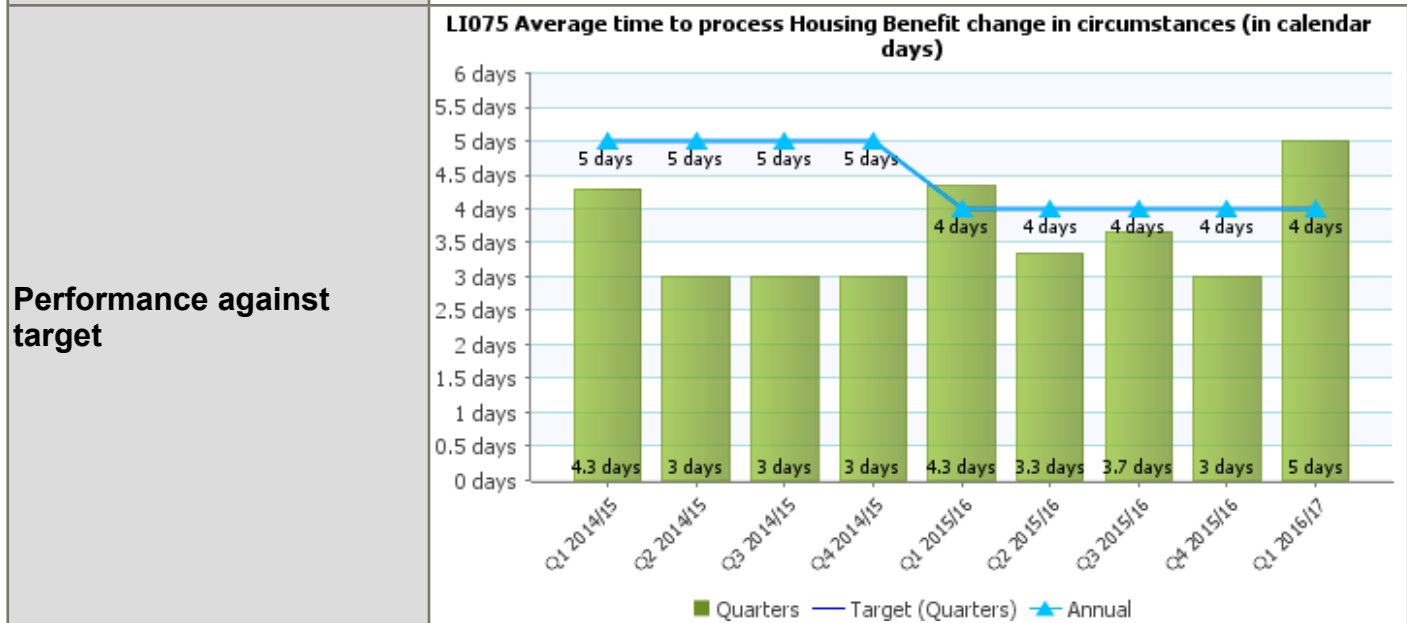
LI051 Average time to process homeless applications (number of working days)																																											
Managed By	Alison Bennett	Status																																									
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
23 days	19 days																																										
Latest Note	<p>This is due to the increased complexity of the cases and the significant impact associated with a key member of staff being absent with ill health. A new Housing Needs Officer joined the team at the end of July which has increased the team's capacity. In addition a review of the service has been carried out and new homeless procedures are being implemented with additional training to improve the quality and efficiency of the service.</p>																																										
Performance against target	<p>LI051 Average time to process homeless applications (number of working days)</p>  <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (days)</th> <th>Target (Quarters) (days)</th> <th>Annual (days)</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>17</td> <td>25</td> <td>25</td> </tr> <tr> <td>Q2 2014/15</td> <td>19</td> <td>25</td> <td>25</td> </tr> <tr> <td>Q3 2014/15</td> <td>15</td> <td>25</td> <td>25</td> </tr> <tr> <td>Q4 2014/15</td> <td>35.7</td> <td>25</td> <td>25</td> </tr> <tr> <td>Q1 2015/16</td> <td>35</td> <td>19</td> <td>19</td> </tr> <tr> <td>Q2 2015/16</td> <td>25</td> <td>19</td> <td>19</td> </tr> <tr> <td>Q3 2015/16</td> <td>22.7</td> <td>19</td> <td>19</td> </tr> <tr> <td>Q4 2015/16</td> <td>23.1</td> <td>19</td> <td>19</td> </tr> <tr> <td>Q1 2016/17</td> <td>23</td> <td>19</td> <td>19</td> </tr> </tbody> </table>			Quarter	Quarters (days)	Target (Quarters) (days)	Annual (days)	Q1 2014/15	17	25	25	Q2 2014/15	19	25	25	Q3 2014/15	15	25	25	Q4 2014/15	35.7	25	25	Q1 2015/16	35	19	19	Q2 2015/16	25	19	19	Q3 2015/16	22.7	19	19	Q4 2015/16	23.1	19	19	Q1 2016/17	23	19	19
Quarter	Quarters (days)	Target (Quarters) (days)	Annual (days)																																								
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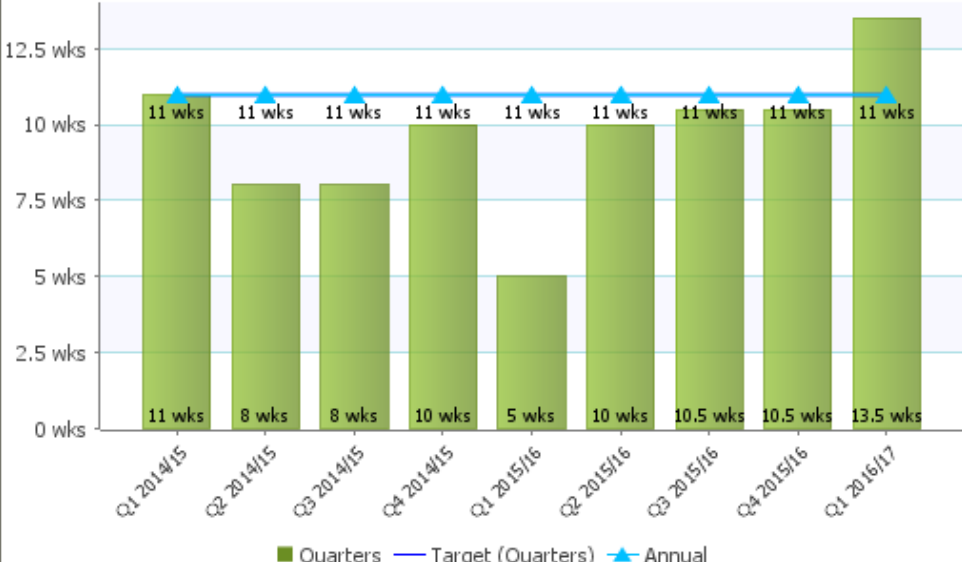
LI074 Average time to process new Housing Benefit claims (in calendar days)																																											
Managed By	Duncan Adamson	Status																																									
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
17.7 days	12 days																																										
Latest Note	Unexpected high sickness and other leave absence but fully expect to be back on target by end Q2 as all staff back at work.																																										
Performance against target	<p>LI074 Average time to process new Housing Benefit claims (in calendar days)</p>  <table border="1"> <thead> <tr> <th>Quarter</th> <th>Actual Value (days)</th> <th>Target (days)</th> <th>Annual Average (days)</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>11.7</td> <td>13</td> <td>13</td> </tr> <tr> <td>Q2 2014/15</td> <td>10.7</td> <td>13</td> <td>13</td> </tr> <tr> <td>Q3 2014/15</td> <td>10</td> <td>13</td> <td>13</td> </tr> <tr> <td>Q4 2014/15</td> <td>11</td> <td>13</td> <td>13</td> </tr> <tr> <td>Q1 2015/16</td> <td>11.3</td> <td>12</td> <td>12</td> </tr> <tr> <td>Q2 2015/16</td> <td>10</td> <td>12</td> <td>12</td> </tr> <tr> <td>Q3 2015/16</td> <td>11.3</td> <td>12</td> <td>12</td> </tr> <tr> <td>Q4 2015/16</td> <td>13</td> <td>12</td> <td>12</td> </tr> <tr> <td>Q1 2016/17</td> <td>17.7</td> <td>12</td> <td>12</td> </tr> </tbody> </table> <p>Legend: ■ Quarters — Target (Quarters) ▲ Annual</p>			Quarter	Actual Value (days)	Target (days)	Annual Average (days)	Q1 2014/15	11.7	13	13	Q2 2014/15	10.7	13	13	Q3 2014/15	10	13	13	Q4 2014/15	11	13	13	Q1 2015/16	11.3	12	12	Q2 2015/16	10	12	12	Q3 2015/16	11.3	12	12	Q4 2015/16	13	12	12	Q1 2016/17	17.7	12	12
Quarter	Actual Value (days)	Target (days)	Annual Average (days)																																								
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Q3 2015/16	11.3	12	12																																								
Q4 2015/16	13	12	12																																								
Q1 2016/17	17.7	12	12																																								

LI075 Average time to process Housing Benefit change in circumstances (in calendar days)




Managed By	Duncan Adamson	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
5 days	4 days		

Latest Note Unexpected high sickness and other leave absence but fully expect to be back on target by end Q2 as all staff back at work.

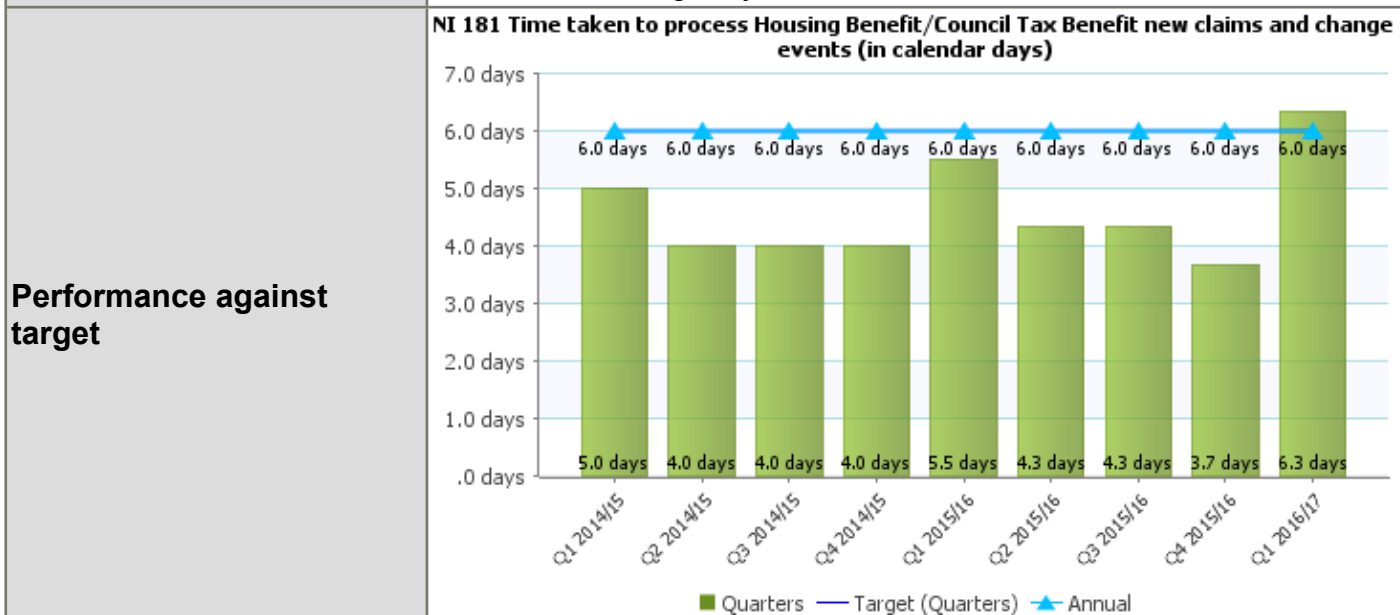


LI086 Average length of time spent in temporary accommodation (in weeks)																																											
Managed By	Alison Bennett	Status																																									
Current Value	Current Target	Trend compared to last period	Trend compared to year ago																																								
13.5 wks	11 wks																																										
Latest Note	Performance has dropped during quarter 1, predominantly due to two longstanding and challenging cases which necessitated court action to gain possession of the property. It is expected that the average stay will reduce in future quarters, however this needs to be monitored as the team continues to find it difficult to source permanent affordable housing.																																										
Performance against target	<p>LI086 Average length of time spent in temporary accommodation (in weeks)</p>  <table border="1"> <thead> <tr> <th>Quarter</th> <th>Quarters (wks)</th> <th>Target (Quarters) (wks)</th> <th>Annual (wks)</th> </tr> </thead> <tbody> <tr> <td>Q1 2014/15</td> <td>11 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q2 2014/15</td> <td>8 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q3 2014/15</td> <td>8 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q4 2014/15</td> <td>10 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q1 2015/16</td> <td>5 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q2 2015/16</td> <td>10 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q3 2015/16</td> <td>10.5 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q4 2015/16</td> <td>10.5 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> <tr> <td>Q1 2016/17</td> <td>13.5 wks</td> <td>11 wks</td> <td>11 wks</td> </tr> </tbody> </table>			Quarter	Quarters (wks)	Target (Quarters) (wks)	Annual (wks)	Q1 2014/15	11 wks	11 wks	11 wks	Q2 2014/15	8 wks	11 wks	11 wks	Q3 2014/15	8 wks	11 wks	11 wks	Q4 2014/15	10 wks	11 wks	11 wks	Q1 2015/16	5 wks	11 wks	11 wks	Q2 2015/16	10 wks	11 wks	11 wks	Q3 2015/16	10.5 wks	11 wks	11 wks	Q4 2015/16	10.5 wks	11 wks	11 wks	Q1 2016/17	13.5 wks	11 wks	11 wks
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Q1 2016/17	13.5 wks	11 wks	11 wks																																								






NI 181 Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days)






Managed By	Duncan Adamson	Status	
Current Value	Current Target	Trend compared to last period	Trend compared to year ago
6.3 days	6.0 days		








Latest Note Unexpected high sickness and other leave absence but fully expect to be back on target by end Q2 as all staff back at work.








Actions

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop initiatives to address loneliness and dementia	Lance Juby		31-Mar-2019	<div><div>8%</div></div>	
Identify and implement practical initiatives to encourage cycling and walking	Lance Juby		31-Mar-2019	<div><div>6%</div></div>	
Implement a programme of activity to make Gedling a 'breast feeding friendly borough'	Lance Juby		31-Mar-2019	<div><div>12%</div></div>	
Develop the Gedling Older People's Advisory Group with a view to introducing a Senior Council	Lance Juby		31-Mar-2019	<div><div>25%</div></div>	
Undertake analysis to identify health inequalities across the borough and develop plans for improvement	Lance Juby		31-Mar-2019	<div><div>0%</div></div>	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Introduce and support a range of measures designed to tackle excessive weight and promote healthy lifestyles	Lance Juby		31-Mar-2019	<div><div>0%</div></div>	
Work with partners to deliver activities to support those experiencing mental health issues	Lance Juby		31-Mar-2019	<div><div>58%</div></div>	
Review and improve temporary housing	Alison Bennett		30-Nov-2016	<div><div>23%</div></div>	Inspection of the current properties has identified the need for improvement works. A draft lease agreement has been sent to Gedling Homes to progress the option of leasing some temporary accommodation.
Source accommodation for refugees and liaise with specialist providers to resolve their support needs	Alison Bennett		31-Mar-2019	<div><div>37%</div></div>	
Provide a varied range of leisure activities for younger people	Andy Hardy		31-Mar-2019	<div><div>20%</div></div>	
Enhance the range of activities at leisure centres	Andy Hardy		31-Mar-2019	<div><div>9%</div></div>	
Implement a range of activities to increase	Andy Hardy		31-Mar-2019	<div><div>30%</div></div>	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
participation in sport and physical activity					
Provide and promote free swimming	Andy Hardy		31-Mar-2019	<div><div></div>25%</div>	
Widen and increase participation at the Bonington Theatre	Andy Hardy		31-Mar-2017	<div><div></div>20%</div>	
Increase participation in organised outdoor activities	Melvyn Cryer		31-Mar-2019	<div><div></div>0%</div>	
Establish and implement a Gedling menu of interventions to contribute to the County's Family Service	Andy Callingham		31-Mar-2019	<div><div></div>12%</div>	
Take action to tackle the harmful effects of smoking	Andy Callingham		31-Mar-2019	<div><div></div>50%</div>	

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Report to: Overview and Scrutiny Committee

Subject: Council Plan 2016/19: Overview of Quarter 1

Date: 19 September 2016

Author: Director of Organisational Development and Democratic Services.

1. PURPOSE OF THE REPORT

To inform the Overview and Scrutiny Committee of the position against Improvement Actions and Performance indicators in the 2016/2017 Gedling Plan.

2. BACKGROUND

- 2.1. As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/aboutus/howwework/prioritiesplansperformance/howisgedlingdoing/>

Members are recommended to view this document which reviews actions, indicators and outcomes for Quarter 1.

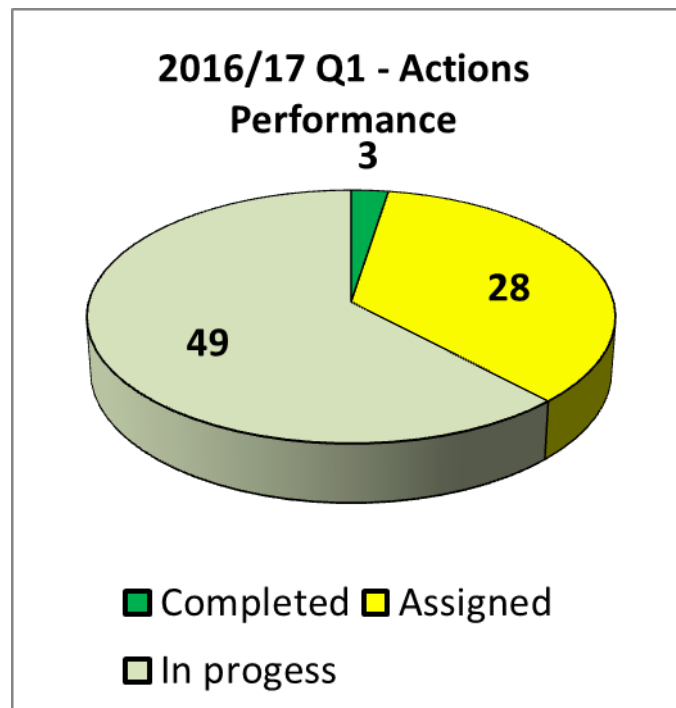
- 2.2. A full set of papers that appear on the website have been printed and these reports are available in the Members' Room. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.

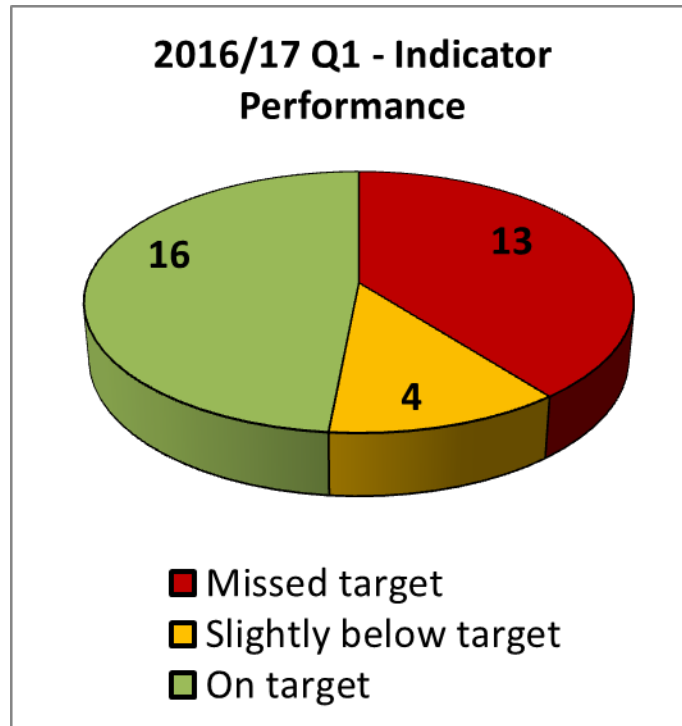
- 2.3. The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the “completed” or “in progress” milestones determined within Covalent.

3. PERFORMANCE INFORMATION

Current Performance

- 3.1 Overall performance at quarter 1 against the 2016/2019 Gedling Plan actions and indicators shows the following:





Actions

- 3.2 Three of the 80 Gedling Plan actions are completed, with the remaining either in progress or assigned to an Officer. It must be noted that the data in this report refers to the first quarter of the financial year only and it is expected that actions identified for the year will be met.

Indicators

- 3.3 Overall indicator performance at the end of quarter 1 shows that out of a total of 33 indicators, 16 were on or above target, 4 were slightly below target and 13 indicators missed their target.

Examples of particularly positive performance during quarter 1 include:

- 134 theatre events/shows taking place at the Bonington Theatre against a target of 97.
- 54 cinema shows taking place at the Bonington Theatre against a target of 24.
- 92% of One Stop shop customers seen within 15 minutes against a target of 83%.
- 100% of Major planning applications processed within 13 weeks against a target of 90%.

- 3.4 The following performance indicators which missed their target are worthy of

note at this stage:

Homelessness

a) Average time to process homeless applications (number of working days)

This is due to the increased complexity of the cases and the significant impact associated with a key member of staff being absent with ill health. A new Housing Needs Officer joined the team at the end of July which has increased the team's capacity. In addition a review of the service has been carried out and new homeless procedures are being implemented with additional training to improve the quality and efficiency of the service.

b) Average length of time spent in temporary accommodation (in weeks)

Performance has dropped during quarter 1, predominantly due to two longstanding and challenging cases which necessitated court action to gain possession of the property. It is expected that the average stay will reduce in future quarters; however this needs to be monitored as the team continues to find it difficult to source permanent affordable housing.

c) Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation

The underperformance in terms of the number of homeless presentations relates mainly to the changes in the housing market i.e. lack of affordable properties and increases in both the need levels and complexity of cases. The team is now fully staffed and with the focus returning onto prevention. In addition the social rent properties at both The Grove and on Dunstan Street will be available in quarter 2, which is a further resource to prevent homelessness.

Housing

d) Net additional homes provided

In keeping with the national picture, house building continues to be slow in Gedling. A review is currently taking place of all schemes that have received planning permission to identify if there is any way to encourage starts on site.

e) Number of affordable homes delivered (gross)

In addition to the 6 properties which became ready to let during quarter 1, a further 18 will become available at The Grove in quarter 2 significantly improving performance.

Fly tipping

f) Number of fly tipping incidents reported to Gedling Borough Council

Whilst the indicator is behind target in quarter 1, there is an improvement on quarter 4. The Council continues to remove a higher than usual number of fly-tips, so officers are focusing on how best to prevent them happening in the first place. While there are some patterns, for example certain 'hot-spot' locations, the often random nature of fly-tipping makes it extremely difficult to prevent. There have been two successful high profile GBC prosecutions and it is hoped that this will send a strong message out that this type of criminal behaviour is not and will not be tolerated.

Nottinghamshire County Council continues to run its initiative to make sure only those allowed to use their recycling centres do so, which means that residents must register their vehicles first before they arrive at recycling centres otherwise they will be turned away. This initiative may lead to a further increase in fly-tipping. The situation is being monitored to ascertain whether it has an impact on the number of fly tipping incidents.

Planning

g) Percentage of Minor planning applications processed within 8 weeks

h) Percentage of Other planning applications processed within 8 weeks

Whilst still below target, good progress is being made against both indicators, with a 9% improvement in performance at the same time as an increase in caseloads. As changes in working practices become embedded and new management and other staff make an impact, it is fully expected that this year's targets will be met.

Achievements

- 3.5 A separate report is produced highlighting key achievements delivered during quarter 1, focusing on areas where the Council has made a real difference to people's lives. This is attached as **Appendix 1** and is available on the Council's website and in hard copy in the Members' Room.

4. RECOMMENDATIONS

The Overview and Scrutiny Committee is recommended to:

- Consider, ask questions and identify any actions or indicators that require additional information; and
- Note the progress against Actions and Performance Indicators in the 2016/2019 Gedling Plan.

APPENDICIES

Appendix 1: Examples of outcomes achieved during Quarter 1



Examples of Outcomes achieved

During

Quarter 1 2016/17

Any queries please contact Anita Jackson, Performance and Projects Officer ext 3688

Theme: People

- Achievements

People 1 – Reduce anti-social behaviour, crime and the fear of crime

Taxi Driver Safeguarding Training - 230 Taxi Drivers have undertaken Safeguarding Training.

People 2 – Reduce hardship and provide support to the most vulnerable

Dementia Friends - The Council marked Dementia Awareness Week in May by offering two free Dementia Friend training sessions to members of the public. A Dementia Friend learns a little bit more about what it's like to live with dementia and then turns that understanding into action - anyone of any age can be a Dementia Friend.

People 3 – Improve health and wellbeing

Parent & Baby Class - Launch of the new 'Baby Comes Too' class at Redhill Leisure Centre on Monday mornings at 10am. These classes give parents the opportunity to exercise with their babies in the room, so they don't need to worry about childcare and can get back into physical activity. The classes launched in April and complement the centre being a Breast Feeding Friendly venue.

DNA Health - 33 people enrolled on the DNA Health 12 week programme during Q1, which is up by 7 on Q4 15/16. DNA Health provides inactive people with a health condition an opportunity to try different types of physical activity to improve long term health in a safe environment led by qualified instructors. *"My sister suggested that I joined DNA Health. I have diabetes type2 and felt the regular exercise would help. I also tried the water aerobics and yoga class. I have attended the class for three weeks and I am walking better already"* Margaret, Arnold

Leisure App - The leisure centres launched their free app which gives customers immediate access to timetable information, news, events and promotions as well as being able to book an activity using their smart phones. The app is available for IOS and Android platforms. So far the app has been downloaded by more than 1,200 people.

Kayaking - We have worked closely with British Canoeing and Sport Nottinghamshire to secure funding for the purchasing of the equipment and the training of our staff to make us capable of running indoor kayaking sessions. We have filled all the sessions at both Carlton Forum and Arnold Leisure centre and we currently have 50 young people attending the sessions a week aged from 8-16 years.

Failing to comply with Food Hygiene Notice - Former food business operator was taken to court by the Council, resulting in a fine of £3428 for failing to comply with Food Hygiene Notice.

Training for Gedling Walk Leaders - Volunteer walk leaders participating in the Get Going in Gedling walking sessions across the Borough have now received training to use the

Walking for Health national database. This means the number of walkers for each session can be recorded and provides further information on how active people in the Borough are becoming.

The Milk Lounge is Breastfeeding Friendly - The Milk Lounge, a new family friendly café in Arnold, became the first business accredited as part of the Council's Breastfeeding Friendly Scheme. Gedling has piloted the scheme for Nottinghamshire and other district councils are now following suit. The purpose of the scheme is to provide a more welcoming and positive environment for breastfeeding mothers in the Borough.

The Council's leisure centres and Civic Centre have also been passed as Breastfeeding Friendly. The scheme is delivered in partnership with Nottinghamshire Healthcare Trust.

Gedling Adult parkrun - Since its launch in June 2015 the adult parkrun at Gedling Country Park has been supported by 189 volunteers who have spent 1,213 hours making the weekly Saturday morning event happen. The volunteers have secured public access to a defibrillator for Gedling Country Park. This will be installed alongside the new visitor and parkrunners have arranged defib and CPR training for the Friends Of Gedling Country Park and other park users.

There have been 57 parkruns in total at the Country Park with an average of 95 people attending every week. The parkrun was initially funded by the Council.

Gedling Country Park junior parkrun - Gedling junior parkrun launched in April 2016, and is a free, weekly 2k run for juniors aged 4-14. It takes place every Sunday at Gedling Country Park. Initially funded by the Council, the weekly sessions are run by volunteers. In the first 15 weeks, 303 runners have participated with an average of 76 young people running every week.

New Running Route for Arnot Hill Park - The Council has teamed up with Run England to create a 3-2-1 running route in Arnot Hill Park. The project provides a marked out 1K running route that anyone can have a go at. It starts and finishes outside Arnot Hill House, where there will be a map displaying the route. The route follows footpaths making it accessible for all abilities. It's a way of providing a meaningful challenge to help more people to get running when it best suits them.

To promote and mark the opening of the new route, the Council hosted an afternoon of children's Multi-Sport activities on 1 June in Arnot Hill Park.

Young People from Killisick and Netherfield Getting Active - The Council receives external funding from Street Games to deliver sports sessions to young people in Netherfield and Killisick who are not involved in formal sporting activity. Since the project began in 2013, 190 young people have been involved in the Killisick Doorstep Club run from Redhill Youth Club and 123 young people have participated in the Netherfield Doorstep Club run from the Loco Centre.

Clubbercise in Gedling - The Sport England funded Girls Make It Happen programme has launched a new Clubbercise exercise programme for women in Gedling. Clubbercise offers easy to follow exercise routines to 90s club tracks and today's music chart hits, while waving

a glow stick in the air. The sessions at Christ the King School are being delivered by family-run Buena Vida Fitness, supported by Gedling Sports Partnership. Numbers at sessions are so popular, Buena Vida are taking on a new apprentice and exploring under 18 sessions too.

Clubbercise in Gedling was celebrated at this year's Arnold Carnival, as the Saturday evening crowd danced to a routine led by the Buena Vida instructors on stage.

New Beginner's Running Group

The Sport England funded Girls Make It Happen programme has launched a new beginner's running course in partnership with Notts Women Runners and is attracting over 50 women per week. The women are growing in confidence and it has been great watching them achieve new goals each week. Female runners are already moving on to an Improver's course and a Run Leaders course which provide the next step in running for the current participants.

After school couch to 5k sessions for mothers and daughters are now planned that will allow mothers and daughters to get fit together.

Goals4Life - The Council has worked with Notts County Football in the Community to establish a Goals4Life physical activity session at Redhill Academy for young people experiencing mental health problems.

Express Yourself Arts Project - The Express Yourself arts referral programme for young people with emotional health and wellbeing needs has been running during April, May and June at the Bowls Pavilion in Arnot Hill Park. Delivered in partnership with City Arts and artist Nathan Bainbridge the focus of the programme is Digital Graffiti.

People 4 – Promote and encourage pride, good citizenship and participation in the local area

Killisick Newsletter - The Locality coordinator for Killisick has launched a brand new newsletter for Killisick delivered to every household in the area. This provides information on local projects and services direct to local residents.

Spring Children's Event - Families and children attended the Spring arts and crafts event held at the Civic Centre in April, using recycled materials from Gedling Play Forum's scrap store.

Arnold Carnival - Thousands turned up to the annual Arnold Carnival in Arnot Hill Park on 18 and 19 June. Big stage entertainment and performances from local artists and projects combined with daytime charity and local information stalls, sports and arts activities for children and a fun fair.

Colwick Play Day - The biannual Colwick Play Day took place at Colwick Recreation Ground on 25th June. Organised in partnership with Colwick Parish Council, Gedling Play Forum and Netherfield Boys and Girls FC the event provided free play activities for the local community, including sports and arts and crafts. It also offered a Special Educational Needs Chill Out Zone.

Supporting Local Groups with Community Asset Transfer - After being selected as a good practice case study in our pursuit of community asset transfer of community centres, the Cabinet Office has now agreed an additional £9,445 allocation to Gedling to work with its community partners. This follows £10,000 and 16 days free consultancy support provided through the Government's Community Ownership and Management of Assets (COMA) programme during 2015/16. The fund will be used to support the capacity building of organisations interested in our buildings and to investigate and address small scale building improvement as necessary.

Training for Community Sports Clubs - Three training courses for local sports clubs were organised in June at Richard Herrod Centre on Safeguarding and Protecting Children, Emergency First Aid and FA Emergency First Aid.

Members' Fund Local Groups - The Council's Borough wide grant pot overseen by the political Group Leaders has allocated funds to support Next Door Dance to deliver new Street Dance sessions in Daybrook, WeRHere, a local group offering therapeutic support to communities in times of need and Gedling Youth Council for a teambuilding day at the Nottingham Video Arcade.

Youth Council Decides on Future Work - The newly elected Gedling Youth Council has agreed its 2016/18 work programme which includes anti bullying, out of school activities, addressing traffic hotspots, development of recreation areas, young people's mental health and cultural inclusion.

Theme: Performance

- **Achievements**

Performance 1 – Improve the customer experience of dealing with the council

IT security standards - Maintained the required, externally validated, IT security standards to remain part of the Public Services Network, thus ensuring our continued readiness to react to any IT disaster.

Internet payments - Implemented a major expansion of the internet payment facilities.

Performance 2 – Giving the tax payers value for money

Final Accounts - the final accounts for 2015/16 were completed and signed off by the Chief Financial Officer.

Performance 3 – Maintain a positive and productive working environment and strong staff morale

Theme: Place

- **Achievements**

Place 1 – Create more jobs and better access to them

Apprentice - An apprentice light vehicle/grounds maintenance fitter started a three year apprenticeship on in our Transport Services Section.

Place 2 - Ensure local people are well prepared and able to compete for jobs

Place 3 – Provide more homes

Place 4 – Provide an attractive and sustainable local environment that local people can enjoy and appreciate

Green Flag Awards - The Council has achieved three Green Flags Awards this year. One for Arnot Hill Park and Burton Road Jubilee Park and extra proud to have achieved one for Gedling Country Park for the first time this year.

APSE Service Awards - Our Street Cleansing team have been shortlisted finalist for the APSE Service Awards 2016 which recognises frontline services that are delivered to local communities.

New Play Equipment for Netherfield - The Council has successfully bid for £45,000 WREN funding to install a new play area and £35,000 NCC Supporting Communities Fund for a new trim trail at Ley Street in Netherfield

Fly tipping - The Council successfully prosecuted a man for fly tipping old furniture which resulted in him receiving a fine of £1,900.

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Report to the Overview and Scrutiny Committee

Subject: Councillor Call for Action

Date: 19 September 2016

Author: Members' Services Officer.

Working Group Members: Councillors Truscott, Paling and Lawrence.

1. PURPOSE OF THE REPORT

To update Members on the Councillor Call for Action submitted by Councillor Ellwood, relating to the processes undertaken by the Council for issuing Section 215 notices under the Town and Country Planning Act, specifically in relation to the property at 72-74 Westdale Lane.

2. BACKGROUND

At the April meeting it was agreed that a small group of Members would take forward the request to examine the process for the issuing of Section 215 notices and the progress of the notice issued for Westdale Lane.

3. INFORMATION

To action this request a meeting was held with the members of the working group and an officer from the Planning Department. The process for the issuing and monitoring of Section 215 notices was explained and the delay in the effecting of the notice in relation to Westdale Lane clarified.

During the discussion the following points were highlighted:

- Section 215 notices require certain steps to be undertaken by the owner of the land to remedy its condition. Failure to comply with a Section 215 Notice is an offence that could be the subject of a prosecution. The Local Planning Authority has the power to enter the land, carry out the work and charge the cost of such work to the landowner, which may also involve a financial charge on the land. Currently the Planning Department issues notices for sites that have planning or development applications, Public Protection also has the authority to issue Section 215 notices.

- The land at Westdale Lane has been sold, and resold, twice by the previous owners. The new owners of the land have yet to be established. Once this information is available a new Section 215 notice will be issued
- The original notice expired because of staff changes, illness, and a shortage of enforcement officers, resulting in it not being followed up
- The site is unsightly rather than dangerous.

Members concluded that:

- A clear process to pick up cases, when staff change, needs to be established
- A system that will ensure the delay in following up 215 notices doesn't happen again needs to be implemented
- A system of regular supervision, and hand over interviews, when people leave should be implemented
- A written enforcement policy should be developed that sets out the steps that have to be followed when progressing a Section 215 notice
- A system that identifies outstanding enforcement issues needs to be established
- Staff should be fully trained to use the 'Uniform' database to record all enforcement activity.

At a further meeting with Nick Morley, Principal Planning Officer - Development Management

Members were informed that:

- The ownership of the land on Westdale Lane has still not been established as the new owners have not registered with the Land Registry; the Planning Department will continue check fortnightly. Once established, the owners will be given the opportunity to rectify the situation before a new notice is served. Any remedial work would be expected to be undertaken without delay
- Handover meetings will be established and when cases are passed to other officers the more urgent and sensitive ones will be prioritised. Weekly meetings which will focus attention on urgent cases will be introduced
- Improved organisation and recordkeeping are being implemented and this will include better use of the idox Uniform planning system. A mechanism to enable reports to be printed off will be introduced. Additional training will be made available for officers
- The appointment of the new Planning Delivery Manager, who started 25th July, would assist in staffing and work load planning.

Members concluded that there had been particular issues that had impacted on the original Section 215 notice not being progressed, and the delay in issuing a new notice. Staffing issues and changes in ownership of the land have prolonged the process. Officers in the Planning Department are well aware of the issues that impacted on the delay in actioning the Section 215 notice and systems to ensure that this delay does not happen again are being developed.

4. RECOMMENDATIONS:

The Overview and Scrutiny Committee is recommended to:

- Note the findings of the working group
- Consider and comment on the information provided
- Receive an update on the progress of issuing a new Section 215 notice and the tidying up of the site at Westdale Lane at the November meeting.

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Report to: Overview and Scrutiny Committee

Subject: Scrutiny Work Programme

Date: 19 September 2016

Author: Elections and Members' Services Officer

1. PURPOSE OF THE REPORT

- i. To provide an update on the scrutiny work programme
- ii. To discuss the 2016/2017 programme of scrutiny reviews

2. SCRUTINY REVIEWS 2015/16

- **Obesity Review**

The responses to the recommendations arising from the review were scheduled to be available at this meeting. This has been delayed until the November meeting when the Portfolio Holder for Housing, Health and Wellbeing will be in attendance.

3. INFORMATION UPDATES FROM PREVIOUS ITEMS AT COMMITTEE

- **Recording of meetings**

Members requested a 12 month progress report on the success of the initiative to voice webcast meetings. The trial is still ongoing and the Committee will be updated when more information is available.

4. VISIT TO MATERIAL RECYCLING FACILITY

At the last Committee meeting Members asked for a visit to the Materials Recycling Centre (MRF) at Mansfield to be arranged. The MRF has the

capacity to sort 85,000 tonnes of Nottinghamshire recyclable waste each year and contributes towards ambitious recycling targets. A number of committee members visited the centre and learnt how state of the art technology ensures that waste is separated in to different categories, plastic, cardboard, paper and metal, using a mixture of manual and automated methods, enabling the materials to be reprocessed and used to create new products.

Councillor Lawrence will brief Members of the committee about the visit.

5. EAST MIDLANDS AMBULANCE SERVICE

The Chair and Vice Chair of the Committee met with the Community Engagement Officer from East Midlands Ambulance Service (EMAS) and had a wide ranging discussion relating to challenges faced by the ambulance service. EMAS actively seeks to involve the public, and those who represent them, in decision making to help them develop services that meet local need. To do this they want engage with Scrutiny Committees, and to facilitate this representatives from EMAS will be attending the November committee to discuss their service priorities and listen to Members views, comments and suggestions regarding the ambulance service.

6. WILLOWS MEDICAL CENTRE

Following inspection by the Care Quality Commission (CCG), the Willows Medical Centre temporally closed on June 10th. Patients registered with the medical centre were advised to contact one of four local practices if they needed an appointment with a GP or nurse.

Concern about the closure of the Medical Centre, and the effect that this may have on patients in the Carlton area, resulted in the issue being included in the Joint City and County Health Scrutiny Committee on the 12 July. Councillor Gregory attended the meeting to learn how the CCG plans to ensure continuity of care for the Willows patients and to ensure that patients of the surgery have access to GP services. Members were informed that the CCG's Quality Team is working with the Willows Medical Centre to support the development and implementation of an improvement action plan.

The CCG's report on its inspection of the practice has now been published, and following the publication the GP leading the practice formally submitted his resignation in relation to the GP practice contract. Following the usual

procedure for GP closure, the CCG will be attending a future meeting of the Joint City and County Health Scrutiny Committee to inform Members about future plans for the practice, and how they will ensure that patients have ongoing access to GP services.

7. SCRUTINY IN COMMITTEE

At the Overview and Scrutiny Committee in June 27th 2016, Members agreed to continue with a programme of attendance by Portfolio Holders and relevant officers at committee. Areas of performance within each Portfolio for examination will be identified, and questions for Portfolio Holders submitted in advance of each meeting, however 'ad hoc' questions may be put forward at the meeting itself. Non-executive members will also be invited to submit questions for the Portfolio Holder.

The programme for 2016/17 is below:

21 November 2016	Councillor Henry Wheeler Housing, Health and Wellbeing
23 January 2017	Councillor David Ellis Public Protection
13 March 2017	Jenny Hollingsworth Growth and Regeneration (to be confirmed)
15 May	To be confirmed.

8. SCRUTINY IN WORKING GROUPS

One of the roles of the Overview and Scrutiny Committee is to establish a programme of scrutiny work. Effective choice of issues for scrutiny which can help influence issues of local importance is the foundation of an effective scrutiny function.

When choosing an issue for in-depth examination the committee should aim to ensure that it is:

- A key issue for the local community
- Something that the working group has a realistic chance of changing for the better
- A concern about a particular service
- An issue that a member of the public has raised with a Member

- Timely and relevant and not already under review.

When establishing a working group to carry out an in-depth review, groups will be nominated from members of the Committee, with an open call for the involvement from wider Members not currently sitting on the Overview Scrutiny Committee or Cabinet.

Members are asked to consider:

- potential topics for review by the Overview and Scrutiny Committee
- If they want to convene a working group to look at a specific issue
- If they would like to receive information prior to establishing a working group to determine the focus and key questions for the review
- Membership of the working group.

The following issues have been received for consideration for in depth examination:

Received from Councillor Lawrence:

- **Waste collection.**

Focusing on reduction, recycling, and reuse. This could receive submissions from our own officers, Nottinghamshire County Council, Veolia, charities such as Gedling Play Forum which recycle, etc.

Received from Councillor Doyle:

- **Tackling the issues of a growing elderly population**

"The demographic of the UK population is changing, with those over State Pension age outnumbering children for the first time. This trend is expected to continue, with 48% of the adult population expected to be over the age of 50 by 2020, creating new challenges in health, care and employment.

People over 65 account for over half of gross local authority spending on adult social care, and two thirds of the primary care prescribing budget. In order to keep a rapidly ageing population fit and healthy, many suggest that there must be a shift away from the current treatment-based model of healthcare, towards a prevention based approach.

Independence – What support do older people require to ensure that they can maintain their independence for as long as they wish? "

This piece was extracted from an academic circular but comes as no surprise. Whenever I am on 'ward walkabout' I am struck by the amount of single and quite elderly residents who seem to be just about coping.

Possible lines of enquiry could include:

- What is the procedure and plan of action if an elected member or officer of GBC believes an elderly person is vulnerable?
- Can GBC do more to facilitate community action, awareness and communication?
- Have we investigated assets which may help alleviate loneliness?
- What is our link with Notts. County Council regarding the wellbeing of the elderly?
- Can we establish close relatives contact details if we need to inform someone of difficult or potentially life threatening circumstances for a resident in GBC area?
- What are we as a Council doing to acknowledge this huge demographic shift, and the possible consequences. Are we prepared and can we formulate a strategy for the future ?

This review could include evidence from officers, Notts. County Council, charities for example Age Concern, academics and local interest groups.

- **Promulgation of Innovation and Initiatives within Gedling Borough Council**

I am a great believer in all institutions and organisations fostering and encouraging innovation and initiatives within its ranks. Dispelling the notion of "this is how it always has been". All society needs to adapt and change; this is the way of the world.

So how does this affect GBC? As a reader of the LGiU Daily News clips I often read about other councils adopting a new initiative or way of doing things. I would like to see more of that in GBC and see us as headline makers. Not to accept the old ways, to question all processes and procedures if they are not performing to standard. To always ask the question "how can we do better". This should be a maxim adopted from Cabinet, to elected members, to senior management, to officers, to contractors etc.

Questions we could ask and scrutinise could be the following:

- What new initiatives have GBC launched recently?
- Are there new innovations in the pipeline?

- Do we all research other processes and modus operandi of other councils both in the UK and abroad?
- Do we conduct internet research searching for ideas etc.?
- When we return from a conference, think tank, or external course do we then brief those concerned on what we have learned and could adapt?
- Is there a culture within GBC to encourage 'out of the box' ideas or hold 'blue sky thinking' sessions within teams?
- If a team member puts forward a new idea or way of doing things what happens?
- Do we listen to our customers who may have great ideas but are ignored?
- How can we promote and encourage a culture of 'innovation is vital and initiative is king'?
- Can this be rewarded?
- Is this noted in a person's development and confidential reports?

This review could include evidence from the Chief Executive, Service Managers, Trade Union representatives, other local authorities, political and business academics and local interest groups.

9. SCRUTINY WORK PLAN

The Scrutiny work programme is attached at **Appendix 1**.

10. RECOMMENDATIONS

It is recommended that Members:

- Note the information regarding the Obesity review recommendations.
- Consider and comment on the information regarding the:
 - Recording of meetings
 - Visit to the Material Recycling Facility
 - East Midlands Ambulance Service
 - The Willows GP Surgery.
- Agree the rolling programme of Portfolio Holders.

- Agree how to take the scrutiny work programme forward.

APPENDICES

Appendix 1: Work Programme

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Overview and Scrutiny Committee work programme 2016/17

	<ul style="list-style-type: none"> Programme of Portfolio Holding to account 	Performance review		Current reviews	Responses to scrutiny reviews
27 June 2016	<ul style="list-style-type: none"> Councillor J Clarke & Cllr M Payne (Provisional) 	Quarter 4 data	CCfA update Work programming		Final Report and Recommendations Obesity Review Response to Bonington Theatre Report
19 September 2016	Councillor P Barnes Environment	Quarter 1 data	Update recording of meetings CCfA update Work programming		
20 November 2016	Councillor Henry Wheeler Housing, Health and Wellbeing	Quarter 2 data	6 month update Arnold Market EMAS		Response to the Obesity review
23 January 2017	<ul style="list-style-type: none"> Councillor David Ellis Crime and Disorder Scrutiny 				Update Bonington Theatre
13 March 2017	<ul style="list-style-type: none"> 	Quarter 3 data			
15 May 2017	<ul style="list-style-type: none"> 				

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Reports and Notices received by the Chair of Overview and Scrutiny Committee as required under the Constitution or Law.

1. Items referred to the Chair of Overview and Scrutiny Committee under Contract Standing orders and Standing orders for dealing with Land

Notifications received where it has not been possible to obtain 3 quotations for a contract estimated to be between £10,000 and £50,000.

- Contract for the provision of consultancy services to manage the Examination in Public of the Local Planning Document (LPD), which comprises part 2 of the Local Plan for Gedling Borough Council.
- Contract for Counsel to represent Gedling Borough Council in the High Court in a judicial review of the Council's decision to grant planning permission for a wind turbine at Woodborough Park.
- Contract for Civica OPENRevenues product "OPEN CHANNEL", an integrated online forms package for use by the Revenues and Benefits Service.

Notification of decision to dispose of land or property other than the sale of council houses to sitting tenants pursuant to the right to buy.

- None received.

2. Items referred to Scrutiny under the Budget and Policy Framework

- None received

3. Items where the Executive proposes to take a key decision without it being published (on the Forward Plan) for at least 28 days. (New Local Authorities Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

-

Please note that the above list may not be exhaustive; items may be referred at short notice to the Chair of Overview and Scrutiny Committee.

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